



September 27 -30, 2010
Red Deer, Capri Centre



Public Works Electives

Leadership & Management Training

The public works electives are part of the Public Works Supervisors Program and have been developed for employees who are relatively new to supervisory roles AND employees currently in management or supervisory roles.

EACH COURSE IS TWO FULL DAYS. PLEASE CHOOSE ONE COURSE ONLY.

For more information on this program, please visit www.publicworks.ca.

Schedule for both days

8:45 Registration
9:00 Session begins
10:00 Coffee Break
Noon Lunch
1:00 Resume Session
3:00 Coffee Break
5:00 Session Ends

Space is limited to 25 People - please register early.

\$530 + GST

Register by:

fax - 403-398-0665
e - admin@publicworks.ca

Confirmation & invoices will be sent to the email address provided.

Please make cheque/P.O. out to:

Alberta Public Works Association
Suite 3407
5605 Henwood St SW
Calgary AB T3E 7R2

GST No. 12356 - 5426

The Capri
3310 - 50 Ave., Red Deer,
Alberta, T4N 3X9
Toll free reservation line:
1-800-662-7197

Courses - Please indicate which course you will be taking

Business Law and Legal Issues | September 27 & 28

Participants will be able to:

- Describe the history and development of the Canadian legal system.
- Understand the structure of Canadian courts, focusing on the Alberta court system.
- Understand various aspects of Canadian Constitutional law, focusing on the Charter of Rights and Freedoms.
- Describe the basics of civil legal liability in the area of tort law.
- Understand and describe the law of contracts.
- Explain issues surrounding the employment Standards Code.
- Identify the areas of law covered by The Charter and Human Rights Legislation in Canada.

Capitalizing on Diversity | September 29 & 30

- Explain what is meant by a disability in Canada.
- Recognize/describe the employment and workplace challenges faced by people with disabilities.
- Understand an employer's obligations under human rights legislation.
- Review and update human resource policy and practice to remove barriers to employment.
- Recognize when to use related resources in the disability community.
- Utilize strategies in order to communicate more effectively with people with disabilities in an employment setting.

Name: _____

Email: _____

Employer: _____

Address: _____

Phone: _____

Invoice required Invoice to P.O.: _____ Total Payment: _____